
We believe in making the school a welcoming, communicative, and friendly place for parents. Some points to note:

- We work to ensure that parents know what the vision statement means in practice
- For special events, we highlight different curriculum areas through a series of displays illustrating parental involvement
- We have created a range of leaflets and community information to parents which can be found in the reception area.
- Parent leaflets:
 - Safeguarding - <https://www.addisonprimary.org/safeguarding/>
 - Term dates - <https://www.addisonprimary.org/term-dates-1/>
 - Medical - <https://www.addisonprimary.org/medical/>
 - Handbook - <https://www.addisonprimary.org/parent-handbook/>
- We make sure that every parent knows who their first point of contact should be if they have concerns about their child

Promote awareness and participation of all groups of parents in supporting their children's learning and developing their own learning. To do this we:

- Provide parent sessions on aspects of the curriculum i.e. phonics, multiplication tables check etc...
 - **Phonics Parent Workshops**
 - Autumn: Tuesday 4th November 2025
 - Spring: Tuesday 3rd February 2026
 - Summer: Tuesday 5th May 2026
 - **Multiplication Tables Check (MTC) Parent Workshop**
 - Tuesday 11th November 2025
- Signpost parents to courses nearby and/or online courses that might suit their needs better
- Engage external local providers to run sessions in our school
- Post a range of ideas for home learning on the school website
- Signpost families to activities in the community during school holidays
- Capture successes on film and photograph and display them around the school, because 'success breeds success'

PARENT CLASS VISITS are scheduled to occur each term. This is a opportunity for parents to visit their child in the classroom and see curriculum activity books and also class displays. This is an informal visit and we would encourage all parents to visit and see what life is like in the classroom. A reminder message will be sent to parents and visit times are always at 2:45pm.

AUTUMN

Year Group	Date
Reception	5 th November
Y1 Jade Class	5 th November
Y6 Amber Class	12 th November
Y5 Pearl Class	18 th November (Tuesday)
Y2 Sapphire Class	19 th November
Y3 Ruby Class	26 th November
Y4 Topaz Class	3 rd December
Y5 Pearl Class	10 th December

SPRING

Year Group	Date
Reception	14 th January
Y1 Jade Class	21 st January
Y2 Sapphire Class	28 th January
Y3 Ruby Class	4 th February
Y4 Topaz Class	11 th Feburary
Y5 Pearl Class	25 th Feburary
Y6 Amber Class	4 th March

SUMMER

Year Group	Date
Reception	11 th March
Y1 Jade Class	18 th March
Y2 Sapphire Class	25 th March
Y3 Ruby Class	22 nd April
Y4 Topaz Class	29 th April
Y5 Pearl Class	6 th May
Y6 Amber Class	13 th May

Provide an effective induction into school for new parents and their children. To make this a success we:

- Provide an incentive for parents to attend induction meetings/events with things such as a raffle or induction pack of materials for the child, which is collected at the meeting/event
- Ask parents what they would like to find out and learn during their induction
- Provide an attractively designed parents' folder, to which further information can be added to at a later stage
- Put all our induction material on our website alongside a page of FAQs for new parents
- Assign each joiner joining pupil with a 'playground buddy'
- Ensure procedures and information are presented in a parent-friendly language

Ensure we are providing high levels of support for all parents as their children move through or leave the school. We:

- Have parent teacher consultations once each term
- Make sure that parents get the support they want, not just what you think they need – asking for their opinions
- Display the parent-friendly protocol and procedure information where parents are most likely to be able to access it
- Let all parents know that support for in-year transfer is available
- Identify less obviously vulnerable children, as well as those with particular special needs and ensure that additional support and guidance are provided during transition for parents
- School dinners – we share the menu in advance and ask Stir, our catering partner, to make school visits. The next visit is:
 - Wednesday 12th November for 'Cake at the Gate' parent meet
- Parents of children with SEND or additional needs i.e. medical etc... we offer 1:1 Head Teacher meetings each term.
 - **Purpose:** For parents to hear in more detail about their child's academic and pastoral development; hear about the effectiveness of any interventions; meet other staff; see the learning environment; and, have an opportunity to ask questions and give input
 - **Schedule:** Each Tuesday at 9am or 10am an invite will be sent to the relevant families

Other opportunities

- Once a term a Head Teacher Forum meeting. This is an informal meeting whereby parents can meet with each other and discuss what is going well and give suggestions as to what areas could be further developed