



Addison Primary School

Addison Gardens,

Hammersmith,

London W14 0DT

Telephone: 020 7603 5333

E: admin@addison.lbhf.sch.uk

Head Teacher: Mr D Mc Garrigle

20th May 2026

Dear Parents and Carers,

Important: Support Needed to Ensure Upcoming School Trips Can Go Ahead.

We are writing to inform you about an important matter regarding our upcoming school trips.

Educational visits are a valuable part of the learning experience. They provide opportunities to broaden knowledge, build confidence, and create lasting memories outside of the classroom. We are committed to offering these experiences to all our pupils.

However, we have received insufficient parental contributions towards the cost of a number of planned trips. Unfortunately, a school trip was recently cancelled due to insufficient contributions. While contributions are voluntary, these trips can only proceed if enough funds are received to cover transport, entry fees, and other associated costs.

At present, there is a real possibility that some of the scheduled trips may need to be cancelled if we do not receive additional contributions.

We understand that families may face financial pressures, and we greatly appreciate any support you are able to provide. Every contribution, regardless of amount, helps us to ensure that these valuable educational opportunities can continue.

For any upcoming trips, if you have not yet made a contribution and are able to do so, we kindly ask that you submit it as soon as possible. If you are experiencing difficulties or would like to discuss contributions confidentially, please do not hesitate to contact the school office.

Thank you for your continued support and cooperation. We hope that, with the support of our parent community, we will be able to proceed with these exciting and enriching trips for all pupils.

Yours sincerely,

Mr. D Mc Garrigle

